



**INVESTIGATIVE**  
*screening & consulting*

## Inspection Form

There are requirements your office must meet in order to have a passing grade on the physical inspection. Please ensure you are in compliance with these before scheduling an inspection. A non-refundable \$75 fee will apply. *An inspection does not guarantee qualification for full credit report.*

**Requirements include, but are not limited to:**

- Commercial building with a permanent sign (executive suites do not qualify). \*\*If you are a realtor working from a home office, you must have a separate entrance. If you qualify, a \$75 fee and inspection will be required annually.
- Company information published in yellow pages for at least one year.
- Locking filing cabinets

**Please fill out the following information:**

**Business name** \_\_\_\_\_

**Business Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip code** \_\_\_\_\_

**Check which applies:**  Commercial address     Residential address

**Contact Person** \_\_\_\_\_ **Phone Number** \_\_\_\_\_

**Alternate Contact Person** \_\_\_\_\_ **Phone Number** \_\_\_\_\_

**E-mail address** \_\_\_\_\_ **Website** \_\_\_\_\_

**Business Days** \_\_\_\_\_ **Business Hours** \_\_\_\_\_

**Credit Card Type (circle one):**    Visa                      MasterCard                      Discover

**Credit Card Number:** \_\_\_\_\_ **Expiration date** \_\_\_\_\_

I, \_\_\_\_\_, hereby authorize Investigative Screening and Consulting to charge the credit card listed above for \$75 for an inspection fee.

Signature \_\_\_\_\_ Date \_\_\_\_\_